



home learning



Health and Social Care Prospectus

International distance learning provider
with over 300 courses available inside

Telephone: 0800 970 2522

E-mail: enquiries@ncchomelearning.co.uk

Web: www.ncchomelearning.co.uk

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Journalism and Creative Writing

Language

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To enrol call us now on 0800 970 2522
or visit www.ncchomelearning.co.uk

WELCOME TO A NEW BEGINNING WITH NCC HOME LEARNING

Our History

NCC is an international learning provider with over ten years experience offering learning solutions and have helped over 200,000 students successfully complete one of our study courses. Part of the **National Consortium of Colleges**, NCC Home Learning has links with colleges of Further Education across the UK and is **committed to excellence** in training delivery.

We offer over **300 certificated distance learning** courses which can be completed **in your own time, at your desired pace**. Your course fees entitles you to 12 months tutor support if applicable plus covers the cost of certification and registration fees to a nationally recognised awarding body.

Our Style

What makes the distance learning method so effective is that **you are in complete control** and it does not matter if it has been a while since you completed any form of study. Our programmes are specially designed to be completed with ease from home and the majority of our courses come with expert tutor support. We also have our Student Support Team on hand for any administrative queries you may have so you are provided with full support every step of the way.

The process is simple. We bring learning to your doorstep with everything you need to complete the course successfully included in your NCC Home Learning pack. You can do as much or as little as you like, when you like, wherever you like!

You will be required to complete a series of activities, assignments and/or exams in order to build a portfolio of learning. This will vary depending on the course requirement. Your tutors shall mark each individual assignment and give you feedback within a given time period.



TOP 5 REASONS TO STUDY WITH NCC HOME LEARNING

1. You decide when and where you study
2. Full Tutor support with the majority of our courses and access to our Student Support Team for 12 Months* plus course materials, awarding body accreditation and examination costs are all included in the course price unless otherwise stated.
3. Our qualification typically needs no prior knowledge to start which means freedom to learn whatever subject you choose
4. Over 300 courses with the opportunity to get a recognised qualification,
5. A range of flexible payment arrangements to help you purchase your course with ease.

The majority of our courses do not require any previous knowledge or experience unless otherwise stated, therefore you have the freedom to study any subject you like

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TESTIMONIALS AND FEEDBACK

"I would just like to say thank you for all the support you have offered me through-out my study with NCC Home Learning. You have made it simple to gather feedback for all modules and have answered all queries either the same day or the next working day. The emails you have sent have been light-hearted and have answered my queries (and there has been a few of them!). This has made it feel as though no question is too much for you to answer or any task I have asked of you too great.

I have now completed the course I have been studying and am waiting for the certificate to arrive. I have every intention of studying with NCC in the near future and have recommended your services to others.

Feedback from the tutor has been prompt and offered constructive observations about the work. I have found the course informative, challenging and rewarding and am more than happy with the services you and the team at NCC have provided."

Arron Owen, Coventry

Question

My name is Ann and I am 57 years old. I am looking to change direction in my career and become a counsellor. I am contemplating the Counselling Diploma but have never done a home study course before. Is there support every step of the way?

Answer

You will be supported by our Student Support Team who can give you information on all the courses and feedback for up to a year* (*There will be a £35 fee for an additional year of Tutor support.)

I would have to say that I found everything quite brilliant. The online tutors are great and get back to you quickly if you have a query. The coursework you receive is easy to follow and concise.

I have nothing but praise for NCC and the staff they have, without them I would never have got my Diploma in Psychology, so many thanks."

S Shepherd, East Sussex

Question

My daughter is fourteen and has shown a flair for I.T. She is eager to learn and is willing to work over the summer to reach the required standard. Are your courses suitable?

Answer

No matter what your age, our courses could suit you as long as you have a good level of numeracy, literacy and are willing to commit to completing the course. You will get as much out of the course as you are prepared to put in. We are also able to support students with additional learning needs.

Question

I am a General Practitioner living in Italy and I would like to further my career prospects by doing a Diploma in Life Coaching. What are the benefits to doing your course?

Answer

We can send our courses to any international destination and it offers great flexibility around your personal commitments. What is even better is that you can complete the course using your PC, meaning no postage costs to worry about when you send in your assignments!

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GENERAL INFORMATION

YOU MAY CHOOSE TO PAY FOR YOUR COURSE IN FULL USING ANY CREDIT OR DEBIT CARDS, CHEQUE OR BANKERS DRAFT

Instalments

NCC Home Learning has a range of monthly payment finance options available to suit every individual. They are interest free and offer an array of convenient payment periods. To discuss these in depth our Student Support Team are on hand to give personal advice on which plan could potentially suit you. Call **FREE*** on 0800 970 2522 and you could start your course today.

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Gift Vouchers

Give the gift of learning to a friend or loved one by purchasing NCC Home Learning gift vouchers! Vouchers start from just £10 and can be redeemed easily against any of our courses. You can help someone change their life today.

Newsletter

Sign up to our monthly newsletter at www.ncchomelearning.co.uk to get the latest information on new courses and special offers.



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What is Distance Learning?

Distance Learning is the most flexible and convenient approach to studying. There is no need for you to attend a college, therefore, you can study anytime, anyplace, anywhere that fits in with your lifestyle. Distance Learning programmes are ideal for people who may have a full-time job, or other commitments, that will not allow them time off to study.

What do I need to do to get started on a course?

You need to be able to commit your time to the course. To help you understand the commitment needed, each of the course descriptions estimates the amount of time it will take you to complete the course. This is based on an average study period of approximately 10 hours per week.

It is best to choose a course you think will interest you, and help you to achieve your ambitions. If you would like some advice, or further information, please call our Student Support Team free on 0800 970 2522.

How quickly will I receive my course material?

We guarantee that you will receive your course materials within 7 to 10 days of purchase, but for many courses we would anticipate that you will have to wait no more than 48 hours.

The course materials are always sent to you via a tracked service, to ensure that you receive your study pack within our stated period.

Can I study from outside the UK?

Yes, there are no geographical limits to where you can study. All tutors are based in the UK and work may need to be submitted to them via post, although in most cases e-mail can be used.

Where the course requires that you sit an invigilated exam at a test centre, there are many exam centres outside of the UK. However, we would advise that you speak to our Student Support Team before purchasing to make sure there is a centre in your country.

Can I take more than one course at a time?

Yes, you can take as many courses as your time allows. We would recommend that you clearly evaluate how much time you can commit to your courses of study. The good news is that if your circumstances change you can always take a break and come back to your studies at a later date. Additionally, discounts are available if you buy more than one course at the same time.

Do I need any additional books or equipment to do my course?

No, we provide everything you need to pass your course. However, we always advise you to carry out additional reading of your chosen subject to gain a deeper, and broader, understanding of the subject matter. You can do this by buying reference books or researching your subject on the internet.

Do I have to be a certain age to do a course?

No you can do these courses at any age. You're never too young or old to learn.

How do I enrol?

Once you have chosen your course, you can either purchase the course online, which automatically starts the enrolment process, or you can call our Student Support Team on 0800 970 2522 who will sign you up for the course and arrange to have all your learning materials sent to you.

What if I've chosen the wrong course?

If after receiving the course, you decide it is not the right course for you, you can simply return the goods within 7 days* and we will provide you with a refund (excluding postage & packaging fees and administration fees) or you can choose another course that you feel would suit your needs and ambitions better.

* exclusions will apply

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HEALTH AND SOCIAL CARE COURSES

FASD and Responding to Substance Misuse



The programme aims to provide a nationally accredited certificated programme in a wide range of substance misuse issues and the variety of responses and interventions available, provide a flexible learning opportunity that is accessible to a wide range of learners.

<u>Suggested Duration</u> 32 weeks	<u>Awarding Body</u> NCFE
<u>Level</u> 3	
<u>Format</u> Paper	

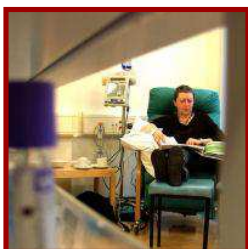
Understanding Substance Misuse QCF



The programme raises an opportunity for personal development and occupational competence in an area identified by government policy as one requiring special attention. The overall Government's policy is laid out in 'Tackling Drugs to Build a Better Britain 1998' and the 'Updated Drugs Strategy 2002'. This programme should contribute to the strategy through an educational model.

<u>Suggested Duration</u> 16 weeks	<u>Awarding Body</u> NCFE
<u>Level</u> 3	
<u>Format</u> Paper	

Palliative Care



This programme is designed to be accessible for freestanding study by non-specialists in this area and to facilitate integration within employer training programmes in health and social care.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> NCFE
<u>Level</u> 2	
<u>Format</u> Paper	

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Clinical Science Diploma



The course is divided into ten modules, each with an associated assignment. Following completion of all ten modules, students will be required to complete a project module. The course finishes with an online examination.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Understanding MRSA



This course is organised into three modules. The first two modules will enable you, the learner, to gain an understanding of the different agents that can cause infection and how they grow and mutate; how infection is spread and the measures that can be taken to prevent this from taking place.

<u>Suggested Duration</u> 16 weeks	<u>Awarding Body</u> NCFE
<u>Level</u> 2	
<u>Format</u> Paper	

Health Care Diploma



This Health Care Diploma is concerned with your role, as a care worker, in identifying ways of communicating on difficult, complex and sensitive issues, in a variety of settings and situations.

<u>Suggested Duration</u> 360 hours	<u>Awarding Body</u> NCFE
<u>Level</u> 3	
<u>Format</u> Paper	

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HEALTH AND SOCIAL CARE COURSES

Health Coaching Diploma



The course is broken down into ten modules which integrate to give a holistic approach to health coaching. The course materials will cover core skills, techniques, methods and delivery, together with client assessment and programme design. Each module will be contextualized with health care concepts, relevant legislation and scope of allied health care professional roles.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Human Biology Diploma



The course is divided into ten modules, each with an associated assignment. Following completion of all ten modules, students will be required to complete an online examination.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Diet and Nutrition Diploma



The Level 3 Diploma in Diet and Nutrition will be awarded to those students who successfully complete all 10 modules of this course, a thesis and conclude with an online examination.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

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Nutritional Therapy Diploma



This exciting course is made up of ten modules covering all aspects of Nutritional Therapy and concludes with an online examination.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

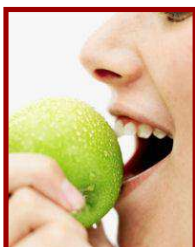
Food Safety and Hygiene (Online)



Regulations require that anyone involved in food handling and preparation must be appropriately trained in food safety. It takes only 1 day to complete the Food Safety and Hygiene course and no previous knowledge is required.

<u>Suggested Duration</u> 5 hours	<u>Awarding Body</u> Virtual College
<u>Level</u> 2	
<u>Format</u> Online	

Healthy Living Level 1



This program is accessed online and takes between 4 and 6 hours to complete but if it is not completed in 'one sitting', it can be bookmarked and returned to at a later date.

<u>Suggested Duration</u> 6 hours	<u>Awarding Body</u> NCFE
<u>Level</u> 1	
<u>Format</u> Online	

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HEALTH AND SOCIAL CARE COURSES

Healthy Living Level 2



This program is accessed online and takes between 4 and 6 hours to complete but if it is not completed in 'one sitting', it can be bookmarked and returned to at a later date.

<u>Suggested Duration</u>	<u>Awarding Body</u>
6 hours	NCFE
<u>Level</u>	
2	
<u>Format</u>	
Online	

Anatomy & Physiology Diploma



This Quality Assured Level 3 Diploma in Anatomy and Physiology aims at providing a foundation in the subject area. Those who wish to enter into studies in the field of complimentary medicines or merely wish to improve their knowledge in this area will find this course particularly attractive. The course will equally provide a basis for those looking at furthering their vocation in the public sector.

<u>Suggested Duration</u>	<u>Awarding Body</u>
400 hours	OLQA
<u>Level</u>	
3	
<u>Format</u>	
Online	

Foetal Alcohol Spectrum Disorders (FASD)



The course covers the clinical issues involved in alcohol use during pregnancy, together with the clinical symptoms and developmental outcomes. It then looks at the neuropathology of Foetal Alcohol Spectrum Disorders (FASD), including psychopathy and cognitive functioning. Finally, it will examine interventions, including prevention and rehabilitation approaches.

<u>Suggested Duration</u>	<u>Awarding Body</u>
140 hours	NCFE
<u>Level</u>	
3	
<u>Format</u>	
Paper	

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HEALTH AND SOCIAL CARE COURSES

Personal Training and Sports Coaching Diploma



It will be of interest to you if you wish to make a living from training others, advising about exercise and nutrition and designing training programmes to meet the needs of your clients, whether they wish to improve their strength and/or performance or if their goal is to lose weight.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Care Planning and Documentation



The aim of this programme is to promote nursing and care theory, with specific regard to care planning, and to assist with applying that theory in practice. These aims will facilitate the overall objective of bringing about improvements in the standard of care planning and documentation.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

Foundation Certificate for Care Workers



This course will provide you with the underpinning knowledge of the roles and responsibilities required to work in a care setting and teach you the important theory behind the care industry's basic requirements.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 1	
<u>Format</u> Paper	

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Moving and Handling Clients Safely



This programme is concerned with the movement and handling of individuals to maximise their physical comfort. Although it is primarily concerned with moving and handling people, the health and safety principles described should be applied to all loads.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

Safe Handling of Medicines



This course aims to provide the student with a thorough understanding of the principles and practices of working with medicines. On completion of the programme an individual will be familiar with the correct procedures for the administering, handling and disposal of medicines.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

Care Skills



The Care Skills course will provide you with an understanding of the various skills needed to be effective in a nursing or residential home position. The course will look at nutrition, communication, hygiene and other key areas of the care and nursing profession. You will also learn about the GSCC Code of Practice for Social Care Workers and the responsibilities of the care worker.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 1	
<u>Format</u> Paper	

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Healthy Eating and Food Hygiene



This course aims to help students become more effective in many areas of their work, from understanding nutrition and diet, to preparing food safely.

<u>Suggested Duration</u>	<u>Awarding Body</u>
12 weeks	EDI
<u>Level</u>	
2	
<u>Format</u>	
Paper	

Infection Control



Whether you are an experienced health care worker or are new to the industry or even simply considering a career in Care, we believe that this learning programme will assist you with your personal development. Acquire an understanding around real concerns such as MRSA, and gain invaluable grounding in the general safeguards that can be employed to reduce the risk of infection.

<u>Suggested Duration</u>	<u>Awarding Body</u>
12 weeks	EDI
<u>Level</u>	
2	
<u>Format</u>	
Paper	

Positive Dementia Care



This course explains facts about dementia and shows students how they can combine key ingredients of people-centred care in order to improve the daily life of those with dementia. To provide excellent quality care, care-staff will learn to recognise people with dementia as whole individuals, and understand all the needs that sufferers with varying conditions have.

<u>Suggested Duration</u>	<u>Awarding Body</u>
12 weeks	EDI
<u>Level</u>	
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HEALTH AND SOCIAL CARE COURSES

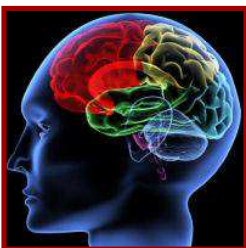
Drugs Awareness



The Drugs Awareness course covers both legal and illegal substances and looks at their effects, consequences and legislation. It also offers an introduction to drug use in society and the relevant responses and interventions.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

Mental Health



The NCC Home Learning Certificate in Mental Health home study programme covers topics such as stress, phobias, anxiety, eating disorders, post-natal depression and schizophrenia among others – all conditions labelled under the topic mental health.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

Responding to Substance Misuse



This programme is designed to introduce the student to a variety of areas related to the use and misuse of a wide range of drugs, including both legal and illegal substances. It helps to develop increased understanding of these issues and the possible responses and interventions.

<u>Suggested Duration</u> 16 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 3	
<u>Format</u> Paper	

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HEALTH AND SOCIAL CARE COURSES

Nutrition and Health QCF



The Level 2 Certificate in Nutrition and Health has been accredited by the Qualifications and Curriculum Authority (QCA) and is part of the National Qualifications Framework. It has been developed in response to rising levels of obesity in both adults and children. The statistics are startling: about 20% of Britons are now classified as obese.

<u>Suggested Duration</u>	<u>Awarding Body</u>
16 weeks	NCFE
<u>Level</u>	
2	
<u>Format</u>	
Paper	

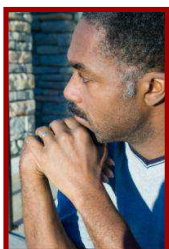
Prevention and Control of Infection Qualification



There are many reasons why we must try to control the spread of infection. Not least is our legal responsibility with the duty of care for our patients/clients. The Control of Infection and Contamination Programme is designed to complement the work you carry out in the work place by supporting your practice with underpinning knowledge, whether you are an experienced healthcare worker or new to the role.

<u>Suggested Duration</u>	<u>Awarding Body</u>
16 weeks	NCFE
<u>Level</u>	
2	
<u>Format</u>	
Paper	

Mental Health VRQ



This fully recognised QCF qualification is designed for a broad spectrum of health care workers who would benefit from a greater understanding of Mental Health Awareness issues.

<u>Suggested Duration</u>	<u>Awarding Body</u>
16 weeks	EDI
<u>Level</u>	
2	
<u>Format</u>	
Paper	

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Alexander Technique Diploma



This course is designed for those wishing to learn the Alexander technique in order to practice as an Alexander Practitioner/Teacher, and also for those who have an interest in learning the process for themselves.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Biology Diploma



The course is designed to appeal to anyone looking to gain a new understanding of the subject area, improve their current knowledge or someone with an interest in the Biology field. It will be useful for students wishing to go onto study the subject further at higher/further education.

<u>Suggested Duration</u> 400 hours	<u>Awarding Body</u> OLQA
<u>Level</u> 3	
<u>Format</u> Online	

Food Hygiene



This NCFE distance learning Food Hygiene course has been written for everyone who is involved in any industry associated with food preparation. It aims to give all staff, supervisors and managers the essential knowledge needed to offer the very best professional approach to Food Hygiene.

<u>Suggested Duration</u> 12 weeks	<u>Awarding Body</u> EDI
<u>Level</u> 2	
<u>Format</u> Paper	

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Supervising Food Safety



This Supervising Food Safety Level 3 qualification is suitable for all Supervisors, Line Managers, Potential Managers and Owners of small businesses who need an in-depth knowledge of food hygiene and safety, with options for Supervisors in Catering, Retail or Manufacturing settings.

<u>Suggested Duration</u> 18 hours	<u>Awarding Body</u> OCN
<u>Level</u> 3	
<u>Format</u> Online	

Managing Food Safety



This Managing Food Safety Level 4 qualification is ideal for personnel with responsibility for the following jobs and functions: Quality Assurance, Production Managers, Owners or Managers of Food Businesses, Supervisors with intermediate food hygiene knowledge, Hygiene auditors, with options for Managers in Catering or Manufacturing settings.

<u>Suggested Duration</u> 40 hours	<u>Awarding Body</u> OCN
<u>Level</u> 4	
<u>Format</u> Online	

Healthier Food and Special Diets



This Healthier Food and Special Diets Certificate aims to cover the basic principles of nutrition and focuses on the role of nutrition in health by covering the role of a healthy diet in relation to health.

<u>Suggested Duration</u> 3 hours	<u>Awarding Body</u> OCN
<u>Level</u> 2	
<u>Format</u> Online	

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Nutrition and Healthy Eating



This Nutrition and Healthy Eating Level 3 Certificate aims to provide a good understanding of all issues relating to nutrition and health, and healthy eating including the importance of a balanced diet.

<u>Suggested Duration</u> 18 hours	<u>Awarding Body</u> OCN
<u>Level</u> 3	
<u>Format</u> Online	

Diabetes Care for the Elderly



The NCC Home Learning Diabetes Care for the Elderly programme is aimed to give all staff, supervisors and managers the essential knowledge needed to offer the very best professional approach to the management of diabetes.

<u>Suggested Duration</u> 16 weeks	<u>Awarding Body</u> NCFE
<u>Level</u> 2	
<u>Format</u> Paper	

Skin Lesions and Breakdown



This programme has been written for everyone who will benefit from learning how to undertake risk assessment in relation to pressure area care and the risk of skin breakdown. This process could take place across a variety of health and social care settings, throughout hospitals, including operating departments, hospices, nursing and residential homes, day centres, and clients' own homes.

<u>Suggested Duration</u> 160 hours	<u>Awarding Body</u> NCFE
<u>Level</u> 2	
<u>Format</u> Paper	

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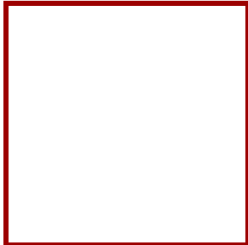
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HEALTH AND SOCIAL CARE COURSES

Autism Awareness



This course will enable you to become familiar with various approaches to autism, have increased awareness of how to obtain a diagnosis and enable you to understand genetic environmental causes of autism. The Autism Awareness course will also explain how research in other conditions can help research into autism.

<u>Suggested Duration</u> 160 hours	<u>Awarding Body</u> NFCE
<u>Level</u> 2	
<u>Format</u> Paper	

Foetal Alcohol Spectrum Disorders (FASD) and



The course covers the secondary behaviours associated with FASD which may cause the individual to be more likely to break the law more frequently than someone unaffected by FASD.

<u>Suggested Duration</u> 16 weeks	<u>Awarding Body</u> NFCE
<u>Level</u> 3	
<u>Format</u> Paper	

Safeguarding of Vulnerable Adults



This programme will enhance the learner's personal growth and development enabling them to undertake their role with greater confidence. The Quality Care Commission recommends that all care workers understand training associated with the Safeguarding of Vulnerable Adults.

<u>Suggested Duration</u> 160 hours	<u>Awarding Body</u> NFCE
<u>Level</u> 2	
<u>Format</u> Paper	

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Diabetes in Children and Young People



The Diabetes in Children and Young People programme has been written for people who are involved in the care sector and is aimed to give all staff, supervisors and managers the essential knowledge needed to offer the very best professional approach to the management of diabetes.

<u>Suggested Duration</u>	<u>Awarding Body</u>
160 hours	NCFE
<u>Level</u>	
2	
<u>Format</u>	
Paper	

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